2019 GUIDELINES AND REGULATIONS FOR GAHPERD EXHIBITORS

BOOTH FURNISHINGS
The price of each booth includes: 10’ x 10’ pipe and drape space, 1 dressed table, 2 chairs, 1 wastebasket, and organization/company sign.

EXHIBITOR ACTIVITIES
Each exhibitor will provide participants an interactive game/activity of their choice. This is designed to promote a fun atmosphere while helping to boost sales in the exhibit hall. Exhibitors are encouraged to have a method of keeping score for everyone who plays so that they can award a prize to the top performer. For example, if a vendor was selling textbooks, they may have a game of skill or one of guessing how many marbles are in a jar! The participant who wins might be awarded a book. If a vendor is selling exercise equipment, they may have a contest for “who can perform the best” or as a time to sell any equipment, etc. This sell-off is to take place in the Exhibit Hall only. Merchandise can only be sold in an exhibit booth. If an exhibitor wishes to present a program, they should check in at the GAHPERD Registration Desk for exhibitor badges before setting up.

FIRE REGULATIONS
Fire regulations state that doors must be kept free and clear at all times. No open flames, i.e., candles, are permitted in exhibit area.

PROGRAM PRESENTATIONS
Program slots are available for Commercial presentations, free of charge. The program shall not exceed 50 minutes and no merchandise can be sold before, during or after a presentation. Merchandise can only be sold in an exhibit booth. If an exhibitor wishes to present a session, contact Kim Thompson by August 31, 2019 at: kthompson.gaahperd@att.net

EXHIBITS SELL-OFF
On Monday at 4:00 p.m., a period of 30 minutes has been designated as a time to sell any equipment, etc. This sell-off is to take place in the Exhibit Hall only. No sales are allowed in other areas of the Classic Center.

SERVICES
Electricity for booths can be provided at an additional cost of $65.00 to the exhibitor.

INSURANCE
Every reasonable precaution will be taken by GAHPERD to protect property during installation, exhibit period, and removal. However, neither GAHPERD nor its officers or agents are responsible for the safety of the property of exhibitors from theft or damage by fire, accident, vandalism, or other causes. The premises will be secured before, during, and after show hours but exhibitor’s property will remain in his/her custody. Exhibitors are advised to carry appropriate insurance.

NOISE-MAKING EXHIBITS
Exhibits which include operation of musical instruments, radios, public address systems, or any noise-making machines must be conducted or arranged so that the noise resulting from the demonstration will not annoy or disturb adjacent exhibitors and their patrons.

LIABILITY
The exhibitor agrees to indemnify and hold harmless the Georgia Association for Health, Physical Education, Recreation, and Dance, Inc. and all of the officers and agents from and against any and all liability and expenses for personal injury and property damage or loss arising from or out of the use of the exhibitor of its exhibit space or its activities in connection thereof.

RECORDINGS
Recording audio or video equipment in the exhibit hall is prohibited.

REGISTRATION AND NAME TAGS
Each Commercial and Non-Profit exhibitor is allowed two representatives to register at no charge. Colleges & Universities are allowed one representative only. Representatives should check in at the GAHPERD Registration Desk for exhibitor badges before setting up.

HOUSING ARRANGEMENTS
GAHPERD does not have a specific contract with any area hotels for this convention. There are several available options adjacent and along North Thomas Street.

PROMOTION
For specific rates/fees and payment information please contact the facility at 706-208-0900.

SHIPPING DIRECTIONS
Storage is available through the Classic Center, 300 North Thomas Street, Athens, GA 30601 for a limited time prior to the convention. The fees are made payable directly to the Classic Center (not GAHPERD). Mark “Hold for GAHPERD Convention” on your shipment. For specific rates/fees and payment information please contact the facility at 706-208-0900.

CONTACT THE FACILITY
For specific rates/fees and payment information please contact the facility at 706-208-0900.

MOTION PICTURE PROJECTION
As agreed by the Associated Exhibitors of SHAPE America, the showing of motion pictures or slides in the booth must be limited in size so as not to disturb adjacent exhibitors. Any use of A/V equipment must comply with the regulation for noise-making exhibits.

NOISE REGULATIONS
Nothing may be taped or nailed to walls. Special or unusual exhibit construction or installations must be approved in advance by the Exhibits Coordinator.